



Footprints COVID-19 Guidelines

Footprints staff is continuing to work diligently to address safety concerns that may arise from COVID-19. While these policies are currently in place, they are subject to change. Any policy changes will be communicated in a timely manner as we desire to keep you fully informed.

Please contact the Footprints Director or Assistant Director with any questions or concerns that you have. We continue to place the highest possible value on providing safe and healthy learning environment for your child.

Thank you for understanding the unique challenges brought upon our preschool by COVID. We ask for you continued kindness and grace toward our staff and families as we navigate these challenges.

FOOTPRINTS HEALTH-POLICY CHANGES:

- If you have more than one child attending Footprints and one of those children is asked to go home because of exhibiting Covid-like symptoms, we require that you pick up all children attending on that day, so as to lessen possible exposure.
- We require that if one child stays home with any Covid-like symptoms you keep any other children at home to lessen exposure. (Unfortunately, yes, this means that if one child at home has a fever then all Footprints kiddos will be asked to stay home).
- We also ask that if ANYONE in your immediate household exhibits symptoms, you keep all Footprints children home until the symptomatic family member has a negative Covid test.
- If your child becomes sick during the school day with non-Covid symptoms (pink-eye, etc.) you do NOT need to pick up other children until the end of the school day.
- Teachers who pass out snacks will continue to follow state guidelines, which include handwashing and wearing gloves before handing out snacks. If families would rather send their child an individually wrapped snack that is fine.
- 1's and 2's classes will be given sippy cups of water during snack time. These are cleaned and sanitized according to state guidelines. Families are welcome to send an additional cup if they are not comfortable with the school water cups.
- All backpacks and nap materials must be taken home each day and cleaned.
- Families will not use the check-in computer to check their child in/get a nametag. The Footprints Director will enter attendance later in the day so families will not have to congregate in the check-in area.

Extended Absences/Tuition

- Unfortunately, we cannot reimburse individual family tuition due to extended absences.
- We understand that there have been several Footprints families who have missed extended days this year due to sickness. However, if our facility is still open, we have all of our day to day operating expenses and therefore are unable to issue refunds on a family by family basis.
- If or when the entire building closes (due to inclement weather or for any other reason) tuition will be reimbursed if your child's total number of days missed (school-wide closure only) during the school year is more than 5. (For example if your child attends all three days a week and we miss two days in December for snow, three days in January for snow, and shut down three days in February for school-wide sickness, then your child will have missed eight days of school. May's tuition will be discounted by three days of your child's daily per diem rate.)
- If you have questions, please contact the Footprints Director.

Screening:

- All staff will be responsible for screening themselves before coming to school. Staff who experience any of the following symptoms are to stay home
 - Fever in the last 48 hours (above 100 degrees Fahrenheit)
 - Respiratory symptoms such as coughing, wheezing, or shortness of breath
 - Chills, fever, muscle pain, loss of taste or smell, vomiting, diarrhea, sore throat, prolonged fatigue or headache

****Any staff member who experiences any of the following symptoms during the school day will be sent home immediately.**

****All students and staff will have their temperature checked upon entry to the school and again within 30 minutes of arrival. Anyone with a temperature over 100 degrees Fahrenheit will not be allowed to enter.**

****Each child will be limited to one family member that can walk them to their classroom. That family member will also have their temperature checked before walking their child to class.**

****All students and staff will have a second temperature check during mid-day. Anyone with a temperature of over 100 degrees Fahrenheit will be sent home.**

Masks:

- Footprints will adhere to any face covering requirements issued by local, state, and federal authorities. Teachers will wear face coverings as issued by local authorities.
- All parents are required to wear masks when entering the building. (Please make sure masks are on when waiting in line for temperature checks, etc.)

Social Distancing:

- Students will be encouraged to space out as much as possible. For older classes with more “assigned” seating this means we will try to space them out as much as possible. Younger students will also be seated as far apart as possible.
- Students will not use drinking fountains. Each student can bring their own water bottle. Teachers will refill the bottle as needed.
- Restroom breaks will happen in a manner that allows for proper social distancing.
- Children will be utilizing different rooms, including the rally room, indoor playroom, outdoor playground equipment, as well as their classroom. We will plan our daily schedules to allow time for each room to be sanitized before the next class enters.
- All safety drills, such as fire drills, tornado drills, earthquake drills, etc. will be modified to maintain social distancing.

Facilities Cleaning/Handwashing:

- All rooms (including restrooms) utilized by Footprints will be cleaned and sanitized at the end of each day in preparation for the next day. These rooms will be cleaned and sanitized during the day as well.
- Each room has a sink to enable frequent handwashing.
- All rooms will have sanitizer available.
- Students will be given hand sanitizer throughout the day when necessary.

Reporting:

****Staff or students who test positive or live with someone who tests positive for COVID-19:**

- Staff members will notify the Footprints Director, who will also notify church staff.
- Staff members will self-quarantine as directed by the Cape County Health Department.
- Footprints will work with the Cape County Health Department to follow proper notification procedures and quarantine requirements, as necessary.
- General communication will be made to the entire Footprints family regarding the situation.
- Students will notify the classroom teacher, who will notify the Footprints Director.
- The Footprints Director will work with each family to ensure proper protocol is followed.

Returning:

****For staff or students who only have ONE symptom (respiratory or fever, etc.)**

- Responsible to self-monitor for any additional symptoms.
- Must be fever free (without fever reducing medication) for a minimum of 48 hours.
- Must not have new or worsening respiratory symptoms (coughing/shortness of breath)

****For staff or students who had multiple symptoms of COVID-19**

- Contact the Cape County Health Department COVID-19 hotline and follow their recommendations.
- Must be fever free (without the use of fever reducing medication) for a minimum of 48 hours)
- Have an improvement in symptoms
- Must get tested for COVID-19

***If positive:**

- Quarantine as directed by the Cape County Health Department
- AND be at least 10 days since symptoms first appeared
OR have 2 negative COVID-19 tests completed 24 hours apart
- Bring medical clearance to return to school from their licensed health care provider

***If negative:**

- Self-monitor for additional symptoms
- AND be fever free (without the use of fever reducing medication) for a minimum of 48 hours
- AND have improvement in symptoms

****For staff or students who have had close contact (within 6 feet for more than 10 minutes) with another person who tested positive for COVID-19 and has NO symptoms:**

- Contact the Missouri COVID hotline (877-435-8411) and follow their recommendations. (As the CDC's guidelines are continually evolving we ask that you work with the Missouri COVID hotline before sending your child back to school to make sure we are following proper protocol.)
- Monitor for any other symptoms and follow guidance above if symptoms develop

****For staff or student who have had close contact (within 6 feet for more than 10 minutes) with another person who tested positive for COVID-19 and DID have symptoms:**

- Contact the COVID-19 hotline and follow their recommendations
- Monitor for any other symptoms and follow guidance above if symptoms develop.